

POLLING PLACE SUGGESTION FORM

Please suggest a ranked list of five Polling Places within the Neighborhood Council (NC) boundaries. City Clerk - Election Division staff will contact the facilities and recruit the Polling Place.

In making the final decision on the NC Polling Place, the City Clerk - Election Division will consider the following criteria:

- Availability on the date and time of the election (including time for set up and clean up of Polling Place)
- Sufficient size to accommodate the voter sign-in process and voting activities
- Access to public transportation
- Sufficient parking, lighting, and restroom facilities for Polling Place staff
- Compliance with Americans with Disabilities Act (ADA) requirements
- Cost for use of the facility (for each election-related event)
- Neutrality of the location for stakeholders and candidates

In the event the suggested sites are not available, the City Clerk will recruit a suitable Polling Place for the NC election and notify the NC of the new location.

NC NAME: _____

ELECTION TIME: _____ **a.m./p.m.** **TO:** _____ **a.m./p.m.**
 (Polling Place hours of operation will be six hours)

CHOICE 1

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Contact Name _____ Telephone Number _____

CHOICE 2

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Contact Name: _____ Telephone Number _____

CHOICE 3

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Contact Name: _____ Telephone Number _____

CHOICE 4

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Contact Name: _____ Telephone Number _____

CHOICE 5

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Contact Name: _____ Telephone Number _____

BOARD ACTION AND APPROVAL INFORMATION (Required)

_____ Date NC Board Approved the Information on this form

Name of person completing this form _____ Title _____ Phone Number _____

_____ Signature _____ Today's Date _____

RETURN THIS FORM BY FRIDAY, AUGUST 14, 2009, 5:00 P.M.

To: City of Los Angeles City Clerk - Election Division
 P.O. Box 54377, Los Angeles, CA 90054-0377

For any questions regarding this form, contact the Precincting Section at (213) 978-0434
 You may also submit this form via fax (213) 978-0376 OR via email to Niesha.Louis@lacity.org
 NC website: <http://cityclerk.lacity.org/election/ncdocs/website.pdf>